



OFFICE OF THE PRINCIPAL
BILASIPARA COLLEGE
(Provincialised under Govt. of Assam & Affiliated to Gauhati University)

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Date: 12/01/2024

NOTICE
(MOST URGENT)

It is for information of all the students of **FYUGP 1st Year (1st & 2nd Sem), B.A./B.Sc. 2nd Year (3rd & 4th Sem) and 3rd Year (5th & 6th Sem)** of Bilasipara College who were admitted under Fee Waiver Scheme (Free Admission) of Govt. of Assam that they shall have to apply for Scholarship through **Samarth Portal** as to make themselves eligible for Fee Waiver Scheme on or before **18-01-2024**. User Manual for applying for the said Scholarship is enclosed herewith. Students of FYUGP 1st Year have to enter their **Samarth Enrolment No.** (received earlier through SMS) and the students of B.A./B.Sc. 2nd and 3rd Year have to enter their **GU Registration No. as their Enrolment No.** during registration/login into Samarth Portal.


Students failing to apply for the said Scholarship will be marked as ineligible for Fee Waiver Scheme and they shall have to pay the total Admission Fee to the College as per the Fee Structure notified during the admission for the session 2023-24.

Hostel Boarders of the Women Hostel of Bilasipara College may also apply for **Mess Dues Grant** through the Portal.

Student Registration/Login Link : <https://assamshesp.samarth.edu.in/>

Documents required for applying :-

1. Annual Income Certificate (below Rs. 2 Lakhs) of the parent issued by the competent authority.
2. Bank Passbook of the Student.


Principal
Bilasipara College
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Bilasipara College

The logo for Samarth eGov, featuring the text "Samarth eGov" in white on a dark blue rounded rectangular background.

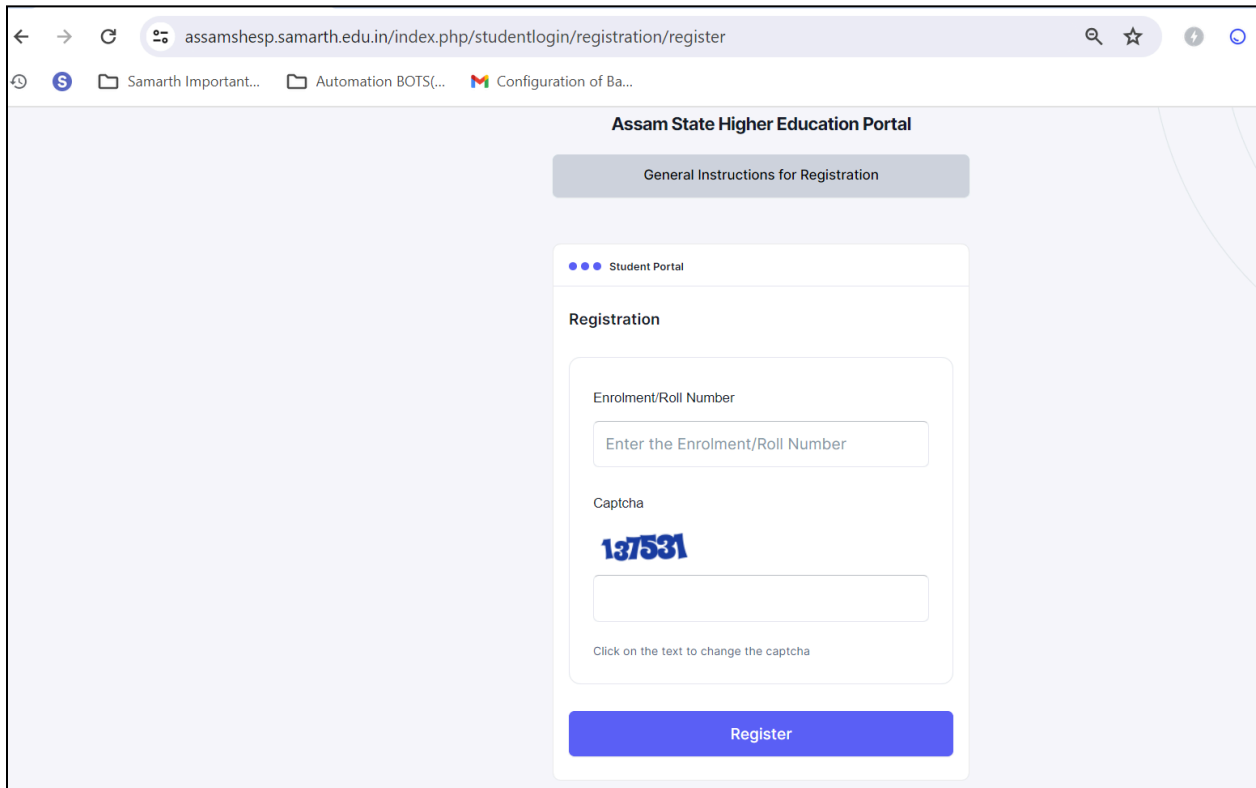
User Manual on Applying for Scholarship through Student Login

Introduction

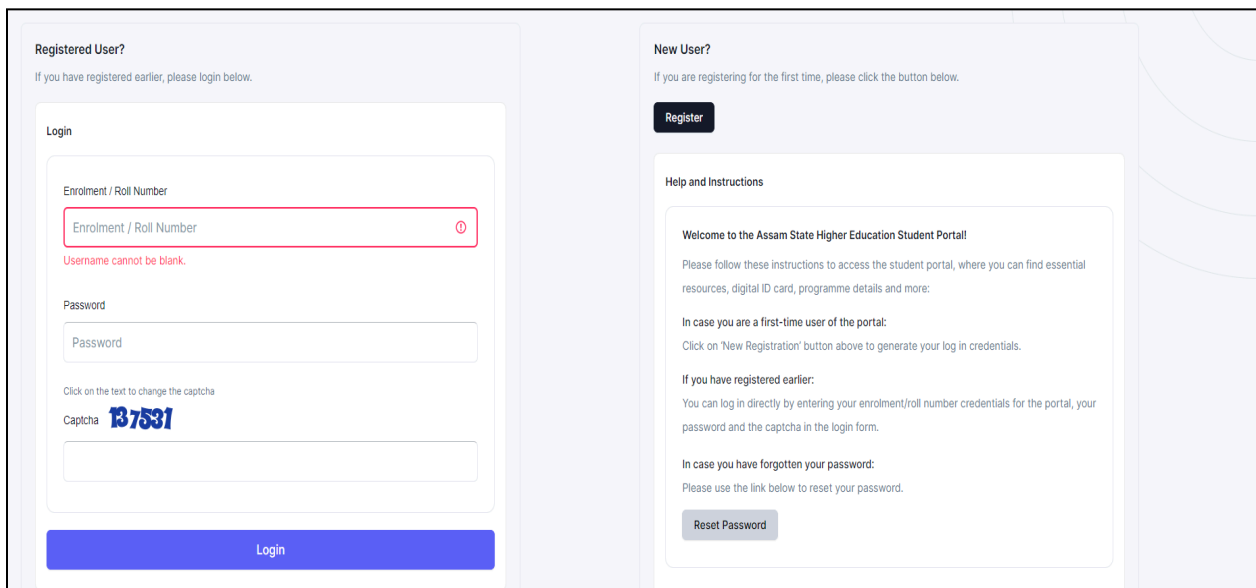
This is the reference document for applying for scholarships through student login.

Step 1:- Please follow these instructions to access the student portal.

If you are a first-time user of the Assam Higher Education Student Portal, please click on the 'New User Registration' option and mention your Enrollment Number and Captcha.

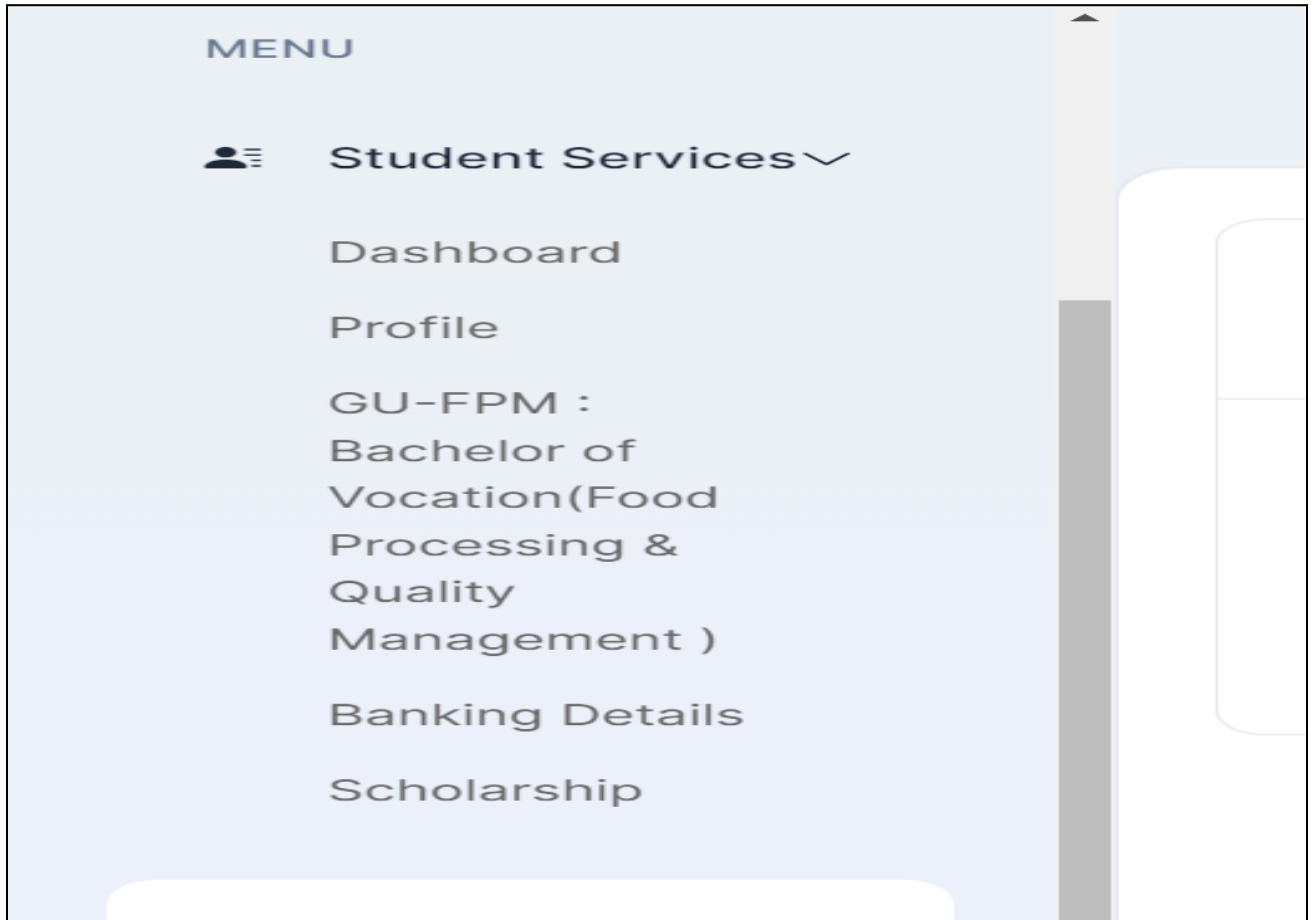


If you have registered user on the portal, You can log in directly by entering your enrolment number, password, and the captcha in the login form.

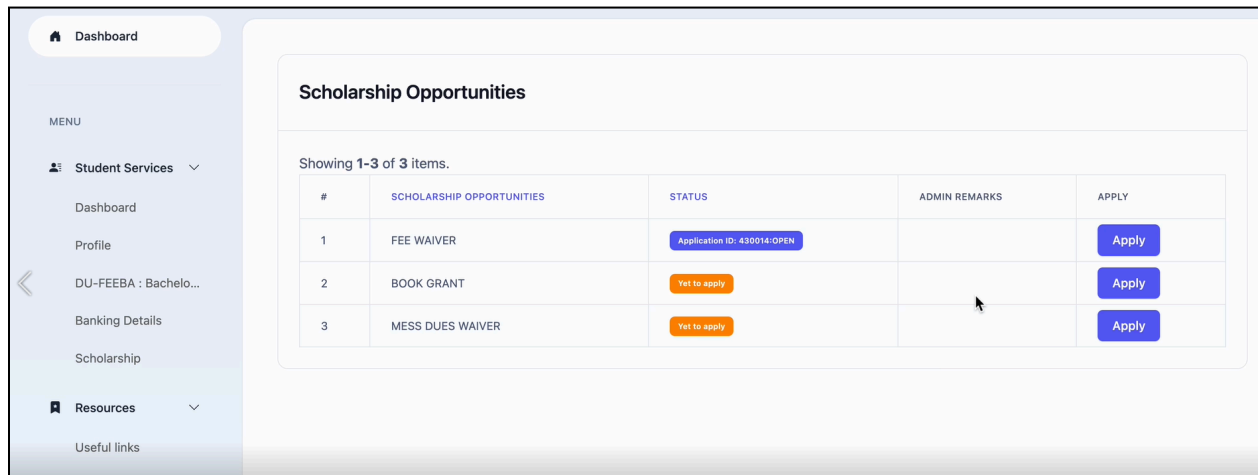


Step 2:- Click on the Scholarship option which is visible on the left Menu.

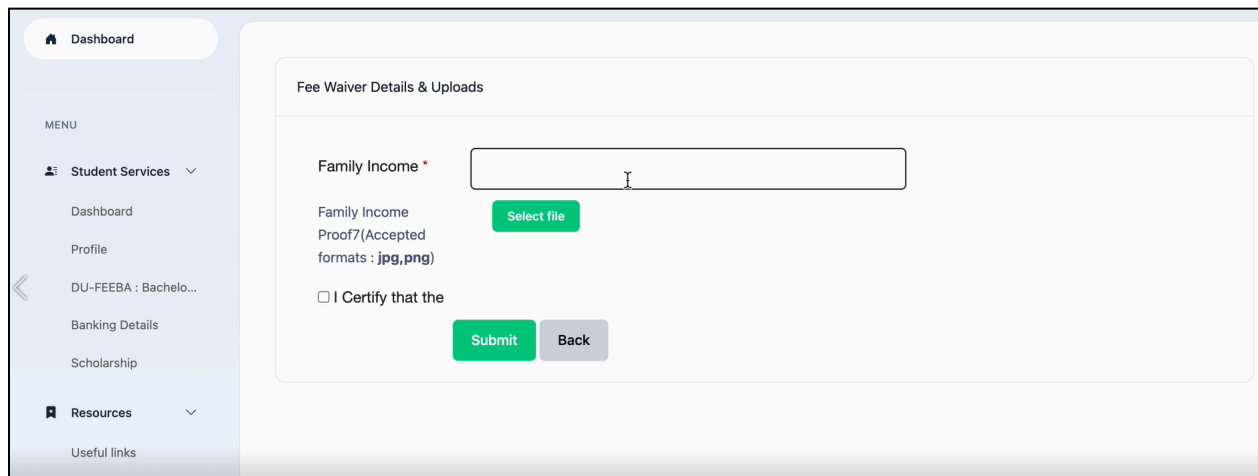
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Step 3:- A list of Scholarship opportunities will be displayed.



Step 4:- Students can apply for a specific scholarship in this section.



Step 5:- Once the student clicks on the Fee Waiver scholarship (Apply) option, then he/she needs to fill in the below-mentioned details:

- Family Income:- The annual family income is up to Rs 2,00,000.
- Income Proof:- Upload the document related to the annual income in JPG, Pdf, or PNG format.
- Click on the Check box mentioned on **I Certify** and then on **Submit**.

After clicking on the **Submit** button, the data will be recorded successfully.

Step 6:- Student can fill up the Bank Details

Click on the Bank Details option which has been shown on the left side of the portal and then fill in the required details.

The screenshot shows the 'Banking Details' form on the ASHEP Student Portal. The form fields and their values are as follows:

Field	Value
IFSC Code *	ABCD0ABCDEF
Bank Name *	BANK
Branch Name *	
Account Number *	9999999999
Confirm Account Number *
PAN *	
Account Holder Name *	Holder

Below the form, there are two upload sections:

- Cancelled Cheque** (Accepted formats: jpg, jpeg, png, pdf) with a **Select file** button.
- Passbook** (Accepted formats: jpg, jpeg, png, pdf) with a **Select file** button.

At the bottom of the form, there is a checkbox: I am bonafide student of the Institution and all details submitted are duly verified and validated. Below this checkbox is a red error message: "You Have to Select the checkbox".

At the bottom of the form, there are **Submit** and **Back** buttons.

Fill in the following details:-

- IFSC CODE
- Bank Name
- Branch Name
- Account Number
- Confirm Account Number
- PAN Number
- Account Holder Name
- Canceled Cheque (JPG, JPEG, PNG, or PDF Format)
- Passbook (JPG, JPEG, PNG, or PDF Format)

Click on the **check box** that mentions **I Certify that** and then click on the **Submit** button.

Step 7:- The scholarship status is shown under the Status option.

Scholarship Opportunities				
Showing 1-1 of 1 item.				
#	SCHOLARSHIP OPPORTUNITIES	STATUS	ADMIN REMARKS	APPLY
1	FEE WAIVER	Application ID: 523734-VERIFICATION_PENDING		

Student can check the status of scholarship application and the remarks mentioned by the college Principal here.

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