Best Practice I

Departmental Academic Audit by IQAC

1. Goal:

i. Departmental Academic Audit will help the peer team to understand the academic performance of the departments concerned. It will help the peer team in connection with the assessment of the college.

ii. To seek suggestions and recommendations from the panel to enhance the quality of education.

iii. To acquaint with academic advancement.

2. Context:

In order to impart quality education to the students' new measures and techniques are required. At the end of every academic year the departmental Academic Audit is carried out to evaluate the performance of the college at academic and administration levels.

3. The Practice:

The panel of the departmental Audit consists of the following:

i. Principal of the College

ii. One senior Professor of the college, Co-ordinator of IQAC and Heads of the departments.The panel goes through the academic records of the departments and verifies the documentary evidence maintained by the departments. It emphasizes on the implementation of the suggestions made by the previous panel andalso comes up with new suggestions for the all-round development of the institution.

4. Evidence:

Departmental Academic Audit enriches the departmental profile and research activities get momentum likeM.R.P. publication, Presentation, Organization of National/International seminars/conference, workshops etc. The profile of individual teachers has also been enriched on account of their participations in the field of Art and Culture, Sports and extension activities. The practice of Departmental Academic

Audit has disciplined parameters like teaching, learning, evaluation and administrative works of the departments.

5. Problems:

In order to carry out Departmental Academic Audit some problems come up. The departmental individually need a clerical assistant and departmental infrastructure needs to be enriched.

2. Contact Detail:

Name of the Principal:Dr.Biwajit Biswas

Name of the Institution: BILASIPARA COLLEGE

City/Town: BILASIPARA

Pin code: 783348

Website: www.biasiparacollege.org

Principal
Bilasipara College

Best Practice II

Students' Digital Communication

1. **Objectives**:

    A key element of contemporary education is the use of digital communication. A significant portion of the student body may be reached quickly with the use of informationtechnology. Bilasipara College has also made use of informationtechnology to reach a wide range of people in the community. As a result, the college and its departments have launched their You Tube channel, Facebook page, and WhatsApp page. For the goal of digital teaching and learning, interactive panels have been introduced. Additionally, many announcements are displayed on digital display notice boards to communicate with students for various purposes. The following are the main goals of this practice:

    (i)   To give the students daily academic knowledge.

    (ii)   To give students access to administrative data (such as registration, admission, and exams).

    (iii)   To digitally store the information about different college events for later use.

    (iv)   To stay in contact with former students or alumni in order to facilitate future collaboration and coordination about the institution's developmental initiatives.

2. **The Context**:

    For daily information, the college and its departments have been keeping up their own social media pages. They have been regularly giving the students information on classes, lessons, sessional exams, exam-related topics, and other extracurricular activities. Students can also contact with the department and faculty members regarding their varied questions by using the digital media platform.

3. **The Practice**:

    There are many students in a variety of subjects, including Assamese, Political Science, Education, Philosophy, Chemistry, Mathematics, History, etc. To facilitate easy communication with the students, they launched the
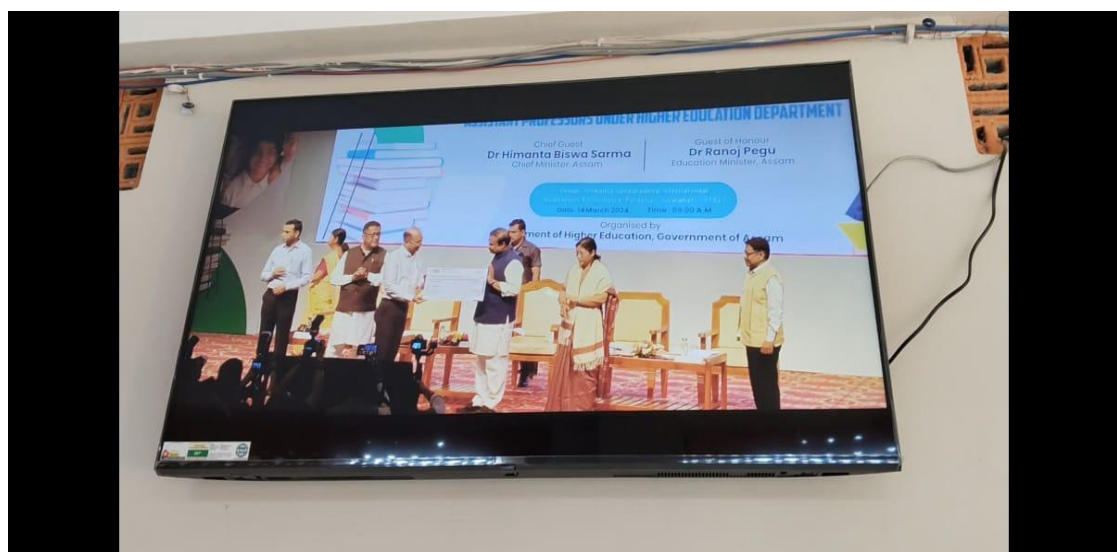
digital media pages. There are WhatsApp groups for several semesters and honours classes in other departments. Students have been receiving class assignments, routines, and other material on a regular basis from the teachers. In a similar way, students can contact their lecturers about a range of academic issues.
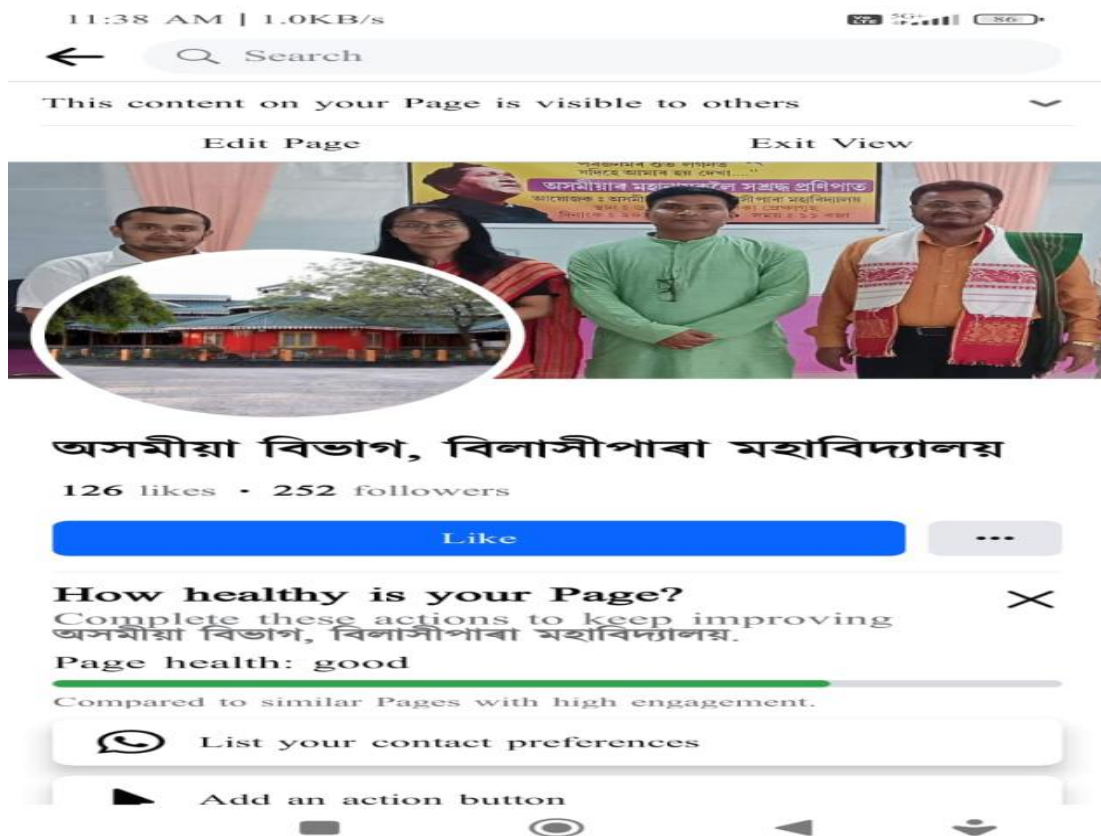
4. **Evidence of Success**:

The teaching-learning process is made incredibly simple and engaging by the use of informationtechnology in daily academic tasks. The process is transparently student-centric. It has been demonstrated that digital media quickly reach the target people, or the student community. It reduces tension and the strain of paperwork. Similarly, students find it easy to communicate with instructors, departments, and the institution.

5. **Problems Encountered**:

While modern informationtechnology, particularly digital media platforms, are tremendously beneficial for academic management, their utilization also causes a great deal of confusion. The majority of this institution's pupils are from remote locations with limited cell phone service. As a result, they can't communicate with the institution, departments and faculty members quickly. Information technologyutilization also call for some level of skill. Students from remote rural areas therefore fail to receive and acknowledge the information.

6. Contact Detail:

Name of the Principal:Dr.Biswajit Biswas

Name of the Institution: BILASIPARA COLLEGE

City/Town: BILASIPARA

Pin code: 783348

Website: www.biasiparacollege.org

Principal
Bilasipara College