

# BILASIPARA COLLEGE ::: BILASIPARA

## GUIDELINES FOR FILLING-UP EXAMINATION FORMS AND PAYMENT OF FEES FOR HIGHER SECONDARY FINAL EXAMINATION, 2023

Website: [www.bilasiparacollege.org](http://www.bilasiparacollege.org)

### For Regular Students of H.S. 2<sup>nd</sup> Year who availed the Fee Waiver Scheme during their admission and accordingly Exempted from paying of Examination Fees (Free Category):-

- Submit necessary documents to the College Office on the scheduled dates.
- Take your Submission Receipt from the Document Collection Desk.

Date of Submission of Documents to the College Office : 18-11-2022 to 23-11-2022

### For Regular Students of H.S. 2<sup>nd</sup> Year who paid their actual Fees during their admission and to pay the Examination Fees accordingly (Payable Category):-

- Visit the College Website [www.bilasiparacollege.org](http://www.bilasiparacollege.org).
- Login to the “Student Login” Panel using your User ID & Password.
- Fill-up the required fields.
- Pay your Examination Fees Online (Payable Amount will appear on the screen).
- Download and take a print out of your Payment Receipt.
- Submit hard copy of the Payment Receipt alongwith necessary documents to the College Office within the scheduled dates.

Date of Filling-up of Examination Form and Payment of Fees : 19-11-2022 to 22-11-2022

Date of submission of hard copies to the College Office : 21-11-2022 to 23-11-2022

### For the students willing to appear under IP/NIP/Compartmental/Betterment Schemes (Payable Category):-

- Collect an Examination Form from the College Office and fill-up the same carefully.
- Submit the filled-up Examination Form alongwith necessary documents to the College Office on the scheduled dates.
- After submission of the Examination Form, you will be provided a User ID and Password from the Form Collection Desk.
- Visit the College Website [www.bilasiparacollege.org](http://www.bilasiparacollege.org) and login to the “Student Login” Panel using your User ID and Password.
- Fill-up the required fields and upload your recent Photograph and Signature.
- Pay your Examination Fees Online (Payable Amount will appear on the screen).
- Download and take a print out of your Payment Receipt.

Date of Submission of Examination Form to the College Office : 18-11-2022 & 19-11-2022

Date of payment of Examination Fees through Online : 21-11-2022 & 22-11-2022

### Documents required for Regular and IP Students:-

1. Admission Fee Receipt, 2. HS Registration Certificate, 3. HS 1<sup>st</sup> Year Marks-Sheet

### Documents required for NIP/Compartmental/Betterment Students:-

1. HS Registration Certificate, 2. HS Final Admit, 3. HS Final Marks-Sheet

**For any Technical/Payment related issues contact 9707184856 through Whatsapp**